

## **REQUEST FOR PROPOSALS**

PROJECT-BASED VOUCHER PROGRAM (PBV)

PROJECT #: 210601

The Housing Authority of the City of Charleston (“CHA”) is issuing this Request for Proposals (“RFP”) seeking proposals from property owners who are interested in securing PBV rental subsidies for existing 1, 2, and 3-bedroom affordable housing units on the Charleston Peninsula.

This RFP is in accordance with Title 24, Part 983 of the Code of Federal Regulations Project-Based Voucher Program and Chapter 17 of the CHA’s Housing Choice Voucher (HCV) Administrative Plan. Only those proposals that further CHA’s mission to preserve affordable housing will be considered. The CHA is seeking to award up to 35 (thirty-five) Section 8 Project-Based Vouchers.

Proposals submitted in response to this solicitation must conform to all the requirements and specifications outlined within this RFP and any designated attachments or addenda in their entirety. The CHA or its designated representative may compete for this contract. An independent third party will be utilized to review the proposal selection process and will determine whether the units were appropriately selected per the CHA’s selection procedures outlined in its Administrative Plan.

The Submission Deadline is June 17, 2021 at 11:00 a.m. Late proposals will not be accepted. Direct proposal document requests and inquiries to Ms. Priscilla Waring via email at [pwaring@chacity.org](mailto:pwaring@chacity.org) or telephone at (843) 720-5345 or via fax at (843) 973-3481.

CHA encourages Section 3 Residents; Section 3 Business Concerns; Small, Minority, and Women-Owned Business to apply for employment and to participate in contracts involving its ongoing purchasing of goods and services. CHA is obligated to ensure that contracts and/or employment that are fully and/or partially funded by HUD comply with the Davis Bacon and Related Acts and the Section 3 provisions of the HUD Act of 1968.

The Housing Authority reserves the right to waive irregularities and to reject all proposals.

Donald J. Cameron  
President & Chief Executive Officer