

INVITATION

RFP FINANCIAL AUDIT SERVICES

JOB NO.: 230902

The Housing Authority of the City of Charleston is seeking proposals from accounting firms to perform its Annual Financial Audit, prepare agreed-upon procedures and prepare an Independent Accountant's Report as described in this RFP.

Proposals must be received no later than 2:30 p.m. on Wednesday, September 6, 2023. After this deadline, no other proposals or modifications to previously submitted proposal packages will be accepted. One electronic copy of the proposal package should be sent to pwaring@chacity.org.

Requests for the proposal package and other inquiries may be directed to Priscilla M. Waring, Procurement & Contracts Manager; email pwaring@chacity.org. The deadline for questions is Thursday, August 24, 2023, at 12:00 p.m.

A CHA-selected committee will evaluate the proposal packages submitted. Evaluation factors include Relevant experience 35%; Qualifications 35%; Fee Schedule 25%; Section 3 and/or Section 3 Business plan 5%. total points 100.

This project is federally assisted and will obligate the ultimate awardee not to discriminate in employment practices and otherwise to adhere to applicable federal requirements. Minority and women-owned businesses are encouraged to respond. CHA reserves the right to retain all proposal packages submitted and use any idea in a package regardless of whether the package is selected. CHA reserves the right to waive irregularities and to reject any and all proposals.

Arthur S. Milligan, Jr. President & CEO