

# Jack C. Muller

## *Memorial Scholarship*

**Housing Authority of the City of Charleston**  
**Charleston, South Carolina**



The scholarship was established in 1980 in honor of Jack C. Muller who served on the Authority's Board of Commissioners for 19 years and, at the time of his passing, was Chairman. Muller, an architect, was active in the strong leadership of the Authority and to championing the cause of better housing opportunities for low-income citizens throughout the Charleston area. His devotion to this cause was evident in the untold hours he gave willingly to creating opportunities for better housing, upward mobility, and improved educational and employment opportunities for residents through Authority programs. He also sought out other resources that would directly benefit residents. In his Will, he left a trust fund to be used for the purpose of helping the students residing in Public Housing or Privately - Owned communities operated by the housing authority to better their education. This scholarship offers \$2,000 in increments of \$500.00.

### INSTRUCTIONS FOR COMPLETING THE JACK C. MULLER MEMORIAL SCHOLARSHIP APPLICATION PACKAGE 2024-2025

#### Eligibility Criteria

- \_\_\_\_\_ Applicant must be a South Carolina resident and pending graduate of a South Carolina accredited high school.
- \_\_\_\_\_ Applicant must be an occupant of any of the Housing Authority of the City of Charleston residences, or live in a household owned privately by the housing authority.
- \_\_\_\_\_ Applicant must be a graduating senior (May/June 2024) in a Charleston County or Berkeley School District School.
- \_\_\_\_\_ Applicant must have a grade point average of 2.75 or higher.
- \_\_\_\_\_ Applicant must be seeking admission into a technical, 2 year or 4 year college/university.
- \_\_\_\_\_ Applicant cannot be a child or parent of a Housing Authority of the City of Charleston board member or employee.

## Contents of the Application Package

**ALL OF THE FOLLOWING MUST BE SUBMITTED FOR THE PACKAGE TO BE COMPLETE OR IT WILL BE DISQUALIFIED.**

\_\_\_\_\_ Jack C. Muller Scholarship Application fully completed.

\_\_\_\_\_ List **two** references (one Teacher/Counselor and one Community Acquaintance).

\_\_\_\_\_ **One** copy of recent grades (can be progress report, report card, or year-end transcript from previous year.)

\_\_\_\_\_ **ESSAY: TYPE** a 250-500 word essay discussing your personal career path and goals. Indicate how the pursuit of a higher education will assist you in the fulfillment of your career aspirations and in making a positive difference in local and/or in the global community.

## Submission Criteria

\_\_\_\_\_ **DEADLINE:** Postmarked no later than midnight April 1, 2024.

**Mail or Email application to:**

**Septima P. Clark Corporation  
Xavier Hampton  
550 Meeting Street  
Charleston, SC 29403  
[Xhampton@chacity.org](mailto:Xhampton@chacity.org)**

**The Jack C. Muller Scholarship Committee will review all qualified applicants and then determine the winner(s) of the one-time \$2,000 Scholarship. All applicants will be notified of the outcome prior to May 1, 2024. Scholarships will be paid directly to the college, university, or technical school where the student enrolls.**

**JACK C. MULLER MEMORIAL SCHOLARSHIP APPLICATION  
2024-2025**

*(Please type or print in black ink) Do not modify this form; applications submitted on an incorrect form will be rejected.*

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Social Security Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
Month/Day/Year

Name of high school currently attending: \_\_\_\_\_

GPA at the end of the first semester of this year: \_\_\_\_\_

SAT Score \_\_\_\_\_ and/or ACT Score \_\_\_\_\_

College/University/Technical School in which applicant plans to enroll:

\_\_\_\_\_  
\_\_\_\_\_

Address of College/University/Technical School

\_\_\_\_\_

Intended Major/Courses of Study: \_\_\_\_\_

Honors/Awards Received (within the past 3 years): \_\_\_\_\_

\_\_\_\_\_

Extracurricular Activities: \_\_\_\_\_

Community Organizations: \_\_\_\_\_

**(May attach additional pages if needed)**

Parent/Guardian Name: \_\_\_\_\_

Parent's e-mail address: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

## RECOMMENDATIONS

Please give the names, addresses and telephone numbers of the **two** references completing the attached letter of recommendation forms. References must be from: (1) Teachers or (1) counselor and (1) community acquaintance. **Family members cannot serve as a reference. (You must use attached forms for recommendations.)**

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
**(Teacher or Counselor)**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
**(Community Acquaintance)**

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

I hereby declare that the information contained in this application is accurate and complete to the best of my knowledge.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date



**JACK C. MULLER MEMORIAL SCHOLARSHIP**  
**Letter of Recommendation**  
**(Teacher/Counselor/School Administrator Form)**

Applicant's Name: \_\_\_\_\_

How well do you know the applicant? (Please check one)

- \_\_\_\_\_ Very well (More than one year)  
 \_\_\_\_\_ Fairly well (More than one semester)  
 \_\_\_\_\_ Not very well (Less than one semester)

Please evaluate the applicant using the statements provided below. Please check the statements which best describe the applicant in relation to students, academics and extra-curricular activities. Please check only one response for each statement.

	<u>Not Observed</u>	<u>Below Average</u>	<u>Average</u>	<u>Above Average</u>
Makes friends easily.	_____	_____	_____	_____
Shows interest and concern for the welfare of others.	_____	_____	_____	_____
Influences other students to work together.	_____	_____	_____	_____
Communicates effectively orally.	_____	_____	_____	_____
Communicates effectively in written work.	_____	_____	_____	_____
Sets an example of good conduct for other students.	_____	_____	_____	_____
Exerts maximum effort, showing a strong desire to achieve.	_____	_____	_____	_____
Shows self-control and performs well even under pressure.	_____	_____	_____	_____
Adjusts to demanding schedule of activities without neglect to school work.	_____	_____	_____	_____
Seeks academic challenge beyond that required by normal course work.	_____	_____	_____	_____
Sets high standards for own performance in a number of areas and activities.	_____	_____	_____	_____
Accepts criticism and makes improvements from it.	_____	_____	_____	_____
Accepts full responsibility for personal shortcomings.	_____	_____	_____	_____
Teaches practical skills to others.	_____	_____	_____	_____
Participates in extra-curricular activities.	_____	_____	_____	_____
Serves in leadership capacity in school organizations.	_____	_____	_____	_____
Is an all-around good volunteer and individual.	_____	_____	_____	_____

Briefly explain below why you think applicant should receive this scholarship or attach a signed letter (no more than one page).

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Address: \_\_\_\_\_  
 \_\_\_\_\_

Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Please place form in a sealed envelope, with the student's name on the outside and return to applicant)