



INVITATION

REQUEST FOR PROPOSALS

ELEVATOR MAINTENANCE SERVICES AT 550 MEETING STREET

JOB NO.: 240211

The Housing Authority of the City of Charleston (CHA) seeks proposals from qualified, licensed individuals and firms to provide elevator maintenance services at its administration building located at 550 Meeting Street, Charleston, SC 29403, until 2:00 p.m. on February 29, 2024. After this deadline, no other Proposals or modifications to previously submitted proposal packages will be accepted. Proposal documents are available for download at www.aeplanroom.com.

Your proposal should be submitted electronically to pwaring@chacity.org or delivered to The Housing Authority of the City of Charleston, ATTN: Priscilla M. Waring, Procurement & Contracts Manager, 550 Meeting Street Room 102, Charleston, SC 29403. Any project-related questions should be submitted in writing to pwaring@chacity.org no later than noon on February 22, 2024.

A CHA-selected committee will evaluate the proposals based on the following criteria: Qualification of Contractor 20%; Terms of Services 25%; Contractor's Fee Schedule 40%; References 10%; Section 3 Business or Section 3 Outreach Plan 5%. Total Possible Score 100%.

This federally assisted contract will obligate the contractor and subcontractors to comply with local, state, and federal employment and business practices regulations. The Contractors and Subcontractors must comply with the applicable HUD Maintenance Wage Rate, Federal Labor Standards provisions, and Section 3 Provisions of the Housing and Urban Development Act of 1968. Minority and Women-Owned Businesses and Veterans are encouraged to respond.

CHA reserves the rights to retain all proposal packages submitted and use any idea in a proposal package regardless of whether the package is selected; reserves the right to wave irregularities; to reject any/and all proposals; and to cancel this solicitation according to state, local, and federal regulations.

Arthur S. Milligan, Jr., President & CEO