

The Housing Authority of the City of Charleston
550 Meeting Street, Charleston, SC 29403

REQUEST FOR PROPOSALS

Job No. 220513
HVAC Maintenance Services at 550 Meeting Street
Charleston, South Carolina

The Housing Authority of the City of Charleston (CHA) is requesting proposals from qualified contractors to provide HVAC Maintenance Services at 550 Meeting Street.

Proposal must be submitted to pwaring@chacity.org no later than 2:00 p.m. on June 2, 2022. After this deadline, no other proposals or modifications to previously submitted proposals packages will be accepted.

Site Visits- please contact Priscilla Waring at pwaring@chacity.org or 843.720.5345 to arrange a site visit during CHA normal working hours of 8:00 a.m. until 4:30 p.m. Monday through Friday.

Information requests for the proposal package and other inquiries may be directed to the Procurement and Contracts Management Department via email to pwaring@chacity.org

Proposal packages submitted will be evaluated by a CHA selected committee. The evaluation criteria are as follows: Company Profile 20%; Services Offered 50%; Fee Schedule 30%; Section 3 Business and/or Section 3 Plan 5%. Total 105%

Each respondent must be an Equal Opportunity Employer, and comply fully with all government regulations regarding nondiscriminatory employment practices. Acceptance of this contract will obligate the contractor and subcontractors to comply with local, state and federal regulations for employment and business practices. The Contractors and Subcontractors must comply with the current Federal Labor Standards provisions; The Section 3 Provisions of the Housing and Urban Development Act of 1968. Minority and Women Owned Business and Veterans Owned Businesses are encouraged to respond.

The Housing Authority reserves the right to wave irregularities, to reject any and all Proposals and to retain all proposal packages submitted and use any idea in a package regardless of whether the package is selected; and re-advertise for this proposal.

Arthur S. Milligan, Jr. President & CEO