



INVITATION FOR PROPOSALS

JOB NAME: RFP LAWN AND GROUNDS MAINTENANCE VARIOUS AMP 30 SITES
JOB NUMBER: 260304

The Housing Authority of the City of Charleston (CHA) is soliciting sealed, hard-copy proposals from qualified contractors to provide comprehensive lawn and grounds maintenance services for various AMP 30 sites. Services will include multiple CHA-owned properties, family developments, and administrative locations throughout the Charleston, South Carolina area.

Sealed proposals will be accepted until **3:30 P.M. on March 31, 2026**. Proposals must be submitted in hard copy, sealed in an envelope, and clearly labeled. Submissions must be delivered by **mail or hand delivery** to the following address: Priscilla M. Waring, Procurement & Contracts Director, Housing Authority of the City of Charleston, 550 Meeting Street, Suite 102, Charleston, SC 29403. **Electronic submissions will not be accepted.** Proposals received after the stated deadline will not be considered.

Award shall be made to the responsive and responsible offeror whose proposal represents the best value to CHA, price, and other factors considered. A copy of the Proposal package may be obtained by sending a request to contracts@chacity.org.

Offerors are highly encouraged to visit the sites before submitting a proposal. Questions or requests for clarification should be sent to pwaring@chacity.org. The deadline for questions and clarifications is Monday, March 23, 2026, at 12:00 Noon. An Addendum may be issued for clarification. The offeror is responsible for checking the CHA website, www.chacity.org, for any addenda.

Evaluation Criteria: Relevant Experience 25%; Technical Approach & Service Plan 10%; Staffing & Equipment Capacity 25%; Past Performance with CHA 15%; Price 25%. Section 3 Business or Section 3 participation plan 5%; Total 100%.

Acceptance of this contract will obligate the contractor and subcontractors to comply with local, state, and federal employment and business practices and regulations. The Contractors and Subcontractors must comply with the current HUD Maintenance Wage Rate Determination and Section 3 Provisions of the Housing and Urban Development Act of 1968. Minority and women-owned businesses, veteran-owned businesses, and small businesses are encouraged to respond.

The Housing Authority reserves the right to waive irregularities, cancel this solicitation, re-advertise it, reject any Proposals, retain any submitted Proposal packages, and use any idea in a package, regardless of whether the package is selected, in accordance with local, state, and federal regulations.

Arthur S. Milligan, Jr., President & Chief Executive Officer